

TO THE POLICE OFFICER TAKING FINGERPRINTS

On completion of these formalities **please return the form to the applicant** so they may forward the form with their other supporting documentation to the South African Police Service in South Africa for the processing of their South African Police Clearance.

Applications must be forwarded to South Africa via a courier service. It is crucial that a prepaid self-addressed return courier bag is included for the return of the Police Clearance Certificate.

This Mission has been advised by the South African Police Service that processing time is one (1) month from receipt of your application plus the time it takes to courier your application to South Africa and the time it takes to courier your completed Police Clearance back to you.

From: Mr/Mrs/Ms: _____

Return Address: _____

Tel/Fax: _____ **Fax:** _____

(With area codes)

The Officer in Charge
SAPS Criminal Record Centre
Section: Police Clearance Certificates
SANLAM PLAZA WEST BUILDING
271 Schoeman Street
PRETORIA
South Africa, 0002
Tel: 012 393 3928/3931/3710 Fax: (012) 393 3909

APPLICATION FOR POLICE CLEARANCE: Mr/Mrs/Ms _____

Kindly issue a Police Clearance Certificate for the above named. A full set of fingerprints, a bank draft for ZAR59.00 and a pre-paid courier satchel are included.

Details of Applicant:

Surname: _____

Maiden Name: _____

Surname to appear on Certificate: _____

Given Names: _____

Date of Birth: _____

Place of Birth: _____

Identity Number: _____

The following is also required:

Your last residential address in the Republic of South Africa

Your last South African Business/Employer's address and contact detail

Signature:..... Date:.....

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